	Minutes of Meeting of the Parish Council on 16 December 2025
	Present Cllr Howe, Cllr Robbins, Cllr Ford, Cllr Evans, Members of the Public – none
60/26	**Apologies for Absence** Cllr McIntyre, Cllr Fenton, Cllr Jones
61/26	To receive Declarations of Pecuniary, Personal or Prejudicial Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers 61.1 None **EXCLUSION OF PUBLIC** The Committee is asked to consider passing the following resolution: "That under Section 50A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A of the Act." Meeting will be cleared for item Village Shop below 61.2 Agreed
62/26	**Open Forum** 62.1 County Councillor – No report 62.2 District Councillor – no report 62.3 Members of Public – none
63/26	**To Accept Minutes of Last Meetings** 63.1 Minutes for Council meeting on 18 November 2025 have been circulated to Councillors. Accepted and signed by council 63.2 None
64/26	**Monthly Working Party Updates** 64.1 **OALC Monthly Meeting** • Brize Norton – planning applications for 7.5k homes confirmed. Brize and Carterton North Up to Farmers Dog.. roundabout suggested on A40 at Minster Lovell. Speculative applications in to beat Unity Council. This number should be included in total in Strategic plan • County and District Councillors should give reports for each meeting. Clerk will ask • Emails to OALC ensure names are redacted. Being a Trustee of Village Centre Trust should be added to Code of Conduct if there in case of Conflict of Interest • Unitary proposal – 80% certain they will push for joining with Oxford City and Cherwell – both are in financial difficulties • Brize Norton School is being closed due to new development which includes a new school. If the Parish Council do not use the building it will be knocked down and new houses built. Presume old school building will not be big enough when new houses are built. Probably £1.5m to put into suitable condition for use • Precepts – recommendation is to never reduce the precept. Average household in Oxfordshire PC proportion is £90 per household. Strong budget behind the precept request should be mandatory 64.2 **Planning** – Cllr Howe, Robbins, Jones 64.2.1 25/0237/PN56 Oxleaze Farm – change of use to residential – approved 64.2.2 Licence Application – Bar in a Box – Broughton Poggs Business Park - approved 64.2.3 25/02644/FUL Goodfellows- awaiting decision 64.2.4 25/02905/HHD Banham Cottage – awaiting decision

Signed: Date:

	64.2.5 Preferred Spatial Options Consultation as part of Local Plan – Clerk has compiled a response from Councillors suggestions. This was read – slower population growth will change so needs to be kept under review. Pleased that extra layer of village criteria was listened to. A40 access will create more junctions but road needs upgrading at same time. 64.2.6 Bridge Cottage – Request from potential buyer re the right of way over the land outside Bridge Cottage. Triangle of land is licensed to OCC Highways as safety feature – there is no right to park there. We cannot separate the licence and the right of way. There is no reason why we would not extend it independently as it runs alongside renewal of the licence. We need to reiterate that there is no parking on that piece of land. 64.3 **Property, Cemetery, Highways** – Cllr Jones, Robbins, Ford 64.3.1 Parish Transport meeting – No meeting
65/26	**Village Matters** 65.1 Flood Meeting Thank you to everyone who has given there time to the meetings – Thanks to the Clerk for getting all authorities to the meeting to discuss mitigation measures. We need to monitor people coming back to us now. There has been a visit to the site of the Broughton Poggs pond outflow and there were 2 people in the stream. Clerk will contact Gordon Kelman about progress about angle of pipe and the solution he installed in Appleton. Ditch along Chauveau's wall is not Highways and is landowner responsibility. Ditches are very deep along Business Park side of the A361 which do hold a large body of water. Clerk will update residents and send precise of meeting in November after landowner discussions. 65.2 Location of Village Centre signage will be placed to right or left of the front door 65.3 RAF Brize Norton meeting – runway maintenance – Volker Fitzpatrick • 25 year lifespan • Planes based elsewhere but touchdowns will take place • Extensive noise monitoring in place as longer hours of work • Asphalt will be made on site – on old playing field • Concrete broken on site local suppliers used where they can • Drainage – ensuring nothing is worse and improving some areas. Runway is built on river bed • Lights to be changed to LED – different colour light but not brighter • B4477 was not mentioned for contractor traffic – explicitly asked for site visit to discuss. OCC route is Shilton to Burford and A40. Ban in Brize village for lorries • Onsite contractors to vary between 40-450 people – onsite catering facilities to offer evening meal to ensure staff leave later than commuters 65.4 Village WhatsApp Group – Filkins & Broughton Poggs has suffered some recent burglaries, as have all the surrounding villages – it has been suggested to start a village WhatsApp group to run along side the Facebook page. It was felt that this should be set up within the village – GDPR would hinder this being established under the Council
66/26	**Finance** 66.1 Payments for December 2025 were agreed and will be authorised after the meeting for Parish Council and Village Centre. SSE still not taking our payments for street lighting – 4 phone calls and they have still not set it up properly. 66.2 Precept will be set to £22k. There is a slight surplus. With WODC tax base Band D will be £90 down from £103.
67/26	**Village Shop – CONFIDENTIAL ITEM** 67.1 Discussion took place re Village Shop arrangements
68/26	Next meetings 20/01, 17/02, 17/03, 21/04, CHANGE OF DATE 05/05 APM & Annual Parish Meeting, 16/06

Signed as a true and correct record by Cllr Richard Howe at meeting on 20 January 2026

Signed: Date: